

## Minutes of the Public Safety Committee Meeting – July 26, 2021

**Members Present:** Phil Wedekind, Tom Kolb and Mike Plautz. **Others Present:** Tom Pinion, Mark Schauf, Kevin Stieve, Tony Gilman, Kris Jackson, and Cole Jacquin.

Chairman Kolb congratulated Phil Wedekind for stepping down as Chairman of the PSC after numerous years.

**Call to Order** - Committee Tom Kolb called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Wedekind, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Wedekind, seconded by Plautz to approve the minutes of the June 14, 2021 meeting. Motion carried unanimously.

### Action Items

- a. Consider request for a second driveway to the existing Automit Soft Cloth Car Wash, located at 1015 8<sup>th</sup> Street, by Corey Noltner, d/b/a Double C Enterprise, LLC – Pinion stated that the new owners of Automit would like to acquire a driveway onto 9<sup>th</sup> Street. Kolb said from a public safety standpoint it makes sense. It was moved by Wedekind seconded by Plautz to approve the request for a second driveway as requested. Motion carried unanimously.
- b. Review and recommendation to approve the Proposal for Building Demolition & Disposal at 1606 8<sup>th</sup> Street – Pinion said that the pre-development agreed passed by Council earlier included the authority for staff to take the appropriate measures to make it development. Therefore, in full disclosure an RFP was requested from four different contractors, three submitted RFPs, Beaver Services, Robinson Brothers Environmental, and Dean Blum Excavating. Beaver Services was the low bid of \$22,400, Robinson Brothers \$22,800, and Dean Blum Excavating 26,870. Casey, City Administrator directed him to notify Beaver Services that they can begin work as scheduled on August 2. Moved by Wedekind, seconded by Plautz to approve low proposal of Beaver Services, Inc. Motion carried unanimously.
- c. Review and recommendation to revise the City's Official Fee Schedule to add a fee for CPR Training – Chief Stieve presented the background for this request. He said the Fire Department, along with EMS has certified instructors and has started to offer CPR training to the public. He said \$50 is comparable to what other agencies charge for the training, and it covers all related costs. It was moved by Wedekind, seconded by Plautz to recommend revising the City's Official Fee Schedule to add a fee for CPR Training. Motion carried unanimously.
- d. Review and recommendation on Fire Department's proposal to create a new Paid-On-Premise Firefighter program with a corresponding position description – Chief Stieve said in order to offer another option for providing personnel for fire department staffing, he is requesting to start a Paid-on-Premise Firefighter Program. He said the personnel for this live outside of the required area to be a Paid-per-Call Firefighter. The program would allow staffing at the fire department during select hours and allows us to get other required duties completed. Stieve said that select person would be required to be scheduled a set number of hours per month and attend one training a month. Stieve said that originally, an Intern program was planned, but potential requirements for extended benefits and the cost of those benefits would prove too costly. It was moved by Plautz, seconded by Wedekind to approve the Fire Department's proposal to create a new Paid-On-Premise Firefighter program with a corresponding position description and forward to Council with a positive recommendation. Motion carried unanimously.
- e. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for June 2021 – It was moved by Wedekind, seconded by Plautz to approve the monthly Billing Adjustments/Credits for June 2021. Motion carried unanimously.

### Information Items

#### Reports

- a. Utility Superintendent's Report
  - i. Staffing Updates – Pinion said that Jessica Wilcox, Billing Technician has taken another job in Sun Prairie and her replacement begins on Monday, August 2.
  - ii. Project Updates – The 4<sup>th</sup> Ave. water main replacement project in underway from West to Summit Street. The other street reconstruction project involving water main replacement on 7<sup>th</sup> Street, from Oak to Ash will begin in a couple of weeks.
- b. Street Superintendent's Report

- i. Staffing Updates – Nothing to report.
  - ii. Monthly Report on Public Works Department activities – Due to the storm on the 14<sup>th</sup>, the brush site has been opened until the end of the month. Kolb complimented the department on the storm cleanup. Gilman said that everyone was wonderful to work with.
  - iii. Project Updates – Gilman said three out of the five alley are completed.
- c. Police Chief's Report
  - i. Staffing Update – Nothing to report.
  - ii. Case Response Update – Chief Schauf explained the reports and was willing to answer questions from the Committee. Schauf said that the fair went very well this year. He said the Fourth of July was very busy, well attended, nothing other than traffic issues. He said that Sauk County is not going to be using transport deputies, so transport for mental commitments will be on the department. Schauf said that they have seen an upswing in younger drivers fleeing traffic stops.
- d. Fire Chief's Report
  - i. Monthly Incident Report – Stieve said the monthly incident report would be in the Council packet.
  - ii. Building Remodel Update – No update.
  - iii. Department updates – Stieve said that the night of the storm went very well, all departments worked well together. Stieve said that there is no update on the Operation Study yet. He said that the Burger King owners allowed the department do some training in the old Golden Buffet.
  - iv. Staffing updates – Stieve said that a couple of new people coming, two paid on-call and paid on premise. He said this would bring the department up to 34 with one still missing from military deployment from a few years ago.

Pinion said that it is budget time and in the absence of a Finance Director, things are delayed. He said that this is the meeting that capital projects for the next year are discussed He said that the treasurer would like these items before the next scheduled meeting. Pinion said he would like to meet on Monday, August 16.

Kolb said that the he and Pinion discussed having Public Hearings and Public Invited To Speak added to the Call to Order section of the agenda. He said that he would like to talk to the Mayor and Casey regarding this and would like Wedekind and Plautz to think about it and possibly insert it on the next agenda.

**AJOURNMENT** – It was moved by Kolb, seconded by Plautz to adjourn at 1:37 p.m. Motion carried.

Respectfully submitted,

Tom Kolb, Chairman